

September 2021

Dear Parent/carer



Year 11 Parents' Evening
Wednesday 6th October 2021 – 4.00pm to 7.00pm

It is wonderful to have your child back with us in as close to normal circumstances as possible and it is such a significant year for them in what has been very different and at times, difficult circumstances. That said, here at Westborough we are committed to working with yourselves and your child to make sure they have the best experience and leave school with the best grades possible so that they can begin the next phase of their journey.

With this in mind, we have opted to have an earlier parents' evening this year so that the plan for the months ahead is clear with regards to what support your child needs throughout their time in Year 11 for each subject. The parents' evening will be held at school and in person with your child's subject teachers and appointments can be booked via SchoolCloud (please see attached help sheet.)

On arrival at school, please adhere to all the guidelines that remain in place to help keep everyone safe and to allow the evening to run smoothly.

It is important that you attend the evening and meet with staff at the specified times so you are able to review your child's progress with their subject teacher and discuss the support available. GCSE exams will be going ahead this year so it is important that we all work together to support the pupils to achieve the best grades they possibly can.

May I also remind you that for all Year 11 pupils, period 6 will once more run from Tuesday 28th September from 3.00pm until 3.45pm which will allow them to catch up on missed learning from last year for maths (Tuesdays,) English (Wednesdays) and science (Thursdays) with Friday available for other subjects.

I cannot impress upon you enough the importance of your support with this in order for your child to get the very best outcomes and we look forward to meeting you on Wednesday 6th October.

Please do not hesitate to contact Mr Garside (mgarside@w-h-s.org.uk) if you have any further questions or need to update your contact details.

We look forward to seeing you on the evening.

Yours sincerely



Mr S Aziz
Assistant Headteacher

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Email: office@w-h-s.org.uk

Website: www.w-h-s.org.uk

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.

Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

Step 4: Select Availability

Drag the sliders at the top of the screen to indicate the earliest and latest you can attend.

Step 5: Choose Teachers

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

Teacher	Student	Subject	Room	
12:15	Mr J Brown	Art	English	1A
13:15	Mrs A Wheeler	Art	Mathematics	4D
14:45	Mr J Brown	Art	English	1A

Step 6: Book Appointments (Automatic)

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose *Accept* at the bottom left.

If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode.