



Westborough High School

Work Related Learning Policy

Rationale

Work-Related Learning has an important contribution to make to the education of all our pupils in order for them to make an effective transition from school to adulthood and employment. So that pupils are able to make this effective transition the school provides a wide range of opportunities for pupils to learn, about, through and for work in a range of contexts. The school has clearly identified work-related learning outcomes for all pupils together with a set of procedures for assessing individual pupil's progress. The School Development Plan includes a framework to evaluate the effectiveness of the school's programme of work-related learning.

Through Work-Related Learning the School Aims:

- To improve educational standards by using contexts that improve motivation and attainment for all pupils;
- To ensure that pupils follow courses and programmes which are appropriate for their longer term aspirations and needs;
- To improve pupils understanding of the world of work and its' demands;
- To improve the quality of provision and guidance;
- To increase access and choice for all pupils;
- To improve the transition of pupils from school to adult and working life.

The Schools Objectives

The key objectives for Work-Related Learning are:

- To raise levels of attainment through high quality work-related learning for all pupils;
- To develop a range of opportunities which enhance the curriculum;
- To promote greater awareness for pupils about the world of work, the development of key skills and employability;
- To develop a range of appropriate and relevant activities which assist in raising all pupils' aspirations and achievement and which are of the highest possible quality and are regularly monitored;
- To promote awareness and understanding of work, industry, the economy and community;
- To relate skills attitudes, concepts and knowledge learned in school to applications in the wider world;



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- To develop pupils' personal and social skills, in relationships, in a range of contexts;
- To provide pupils with informed and impartial guidance on the choices available for education, training and employment as well as other interests;
- To improve employability through Work-Related Learning;
- To develop effective links with key partners – Business Links, Training Providers, Connexions, LA, Further Education Providers, Voluntary Sector etc; to enhance the curriculum offered;

Curriculum Provision

The range of activities the school is currently using in order to help meet it's objectives include:

- Vocational GCSE Courses
- Other relevant vocational courses and qualifications such as BTECs
- Literature and Project Resources provided by Business
- Careers education and Guidance
- Work Experience
- Extended Work Placements
- Work shadowing
- Visits to employers
- Enterprise projects
- Problem Solving and Insight into Work Activities
- Personal and Social Education
- Business Mentoring
- Visitors from Industry and Business

Work-Related Learning within the school enables each curriculum area to make a full contribution through:

- The development of schemes of work that recognise the importance of work-related learning in preparing pupils for adult and working life;
- Ensuring that all pupils have access to some work-related activities which are appropriate to their needs;
- The use of appropriate teaching and learning strategies;
- The regular review of learning outcomes and assessment arrangements for all work-related programmes and courses;
- Ensuring maximum understanding for pupils of the various aspects of work-related learning to adult and working life;
- Ensuring continuity and progression in schemes of work, so that all pupils can build on work-related experiences from previous levels.



Accreditation

Where possible the school ensures that all work-related learning programmes contribute, where appropriate, to approved qualifications set out in the DfEE Section 96 list.

Management of Work-Related Learning

A senior member of staff, who is a member of the senior management team, is responsible for overseeing:

- The management and co-ordination of the various aspects of work-related learning;
- The range of activities in each key stage;
- How the effectiveness and benefits of work-related activities are to be measured, monitored and evaluated;
- The assessment procedures and strategies for pupil evaluation of activities and learning outcomes;
- The systems to secure balance, progression and continuity;
- Ensuring appropriate channels of communication at senior management level, governing body, learning communities and key partners, to develop effective practice;
- Ensuring that their schemes of work contribute to work-related aims;
- Identifying the types of activity at relevant points in the schemes of work;
- Identifying appropriate learning outcomes: skills, attributes, concepts, knowledge and the strategies to achieve them;
- Clarifying how the activities help progression and learning about, for and through work;
- Indicating the scope for pupils to set their own learning objectives.

Staff Development

The school provides a number of opportunities for staff to undertake relevant and appropriate professional development to support the teaching of work-related learning.

Policy Review

The school policy on work-related learning will be reviewed and monitored at various levels and at different times by key groups on an annual basis. The key priorities from the review are incorporated into the School Development Plan on an annual basis.