



ADMISSIONS POLICY 2012/13

Westborough: a comprehensive Foundation School (with Trust School Status) for girls and boys aged 11 – 16 years.

The School is a member of the Dewsbury Learning Trust which includes Heckmondwike Grammar School, The University of Huddersfield and Kirklees College. Members of these three organisations have been appointed to the Governing Body of Westborough High School.

Head Teacher: Mrs J Pruchniewicz
Westborough High School
Stockhill Street
Off Oxford Road
Dewsbury
WF13 2JE

Telephone: 01924 325223

Fax: 01924 325226

Email: office.westborough@kirklees-schools.org.uk

Website: www.w-h-s.org.uk

Chair of Governors: Mr Mumtaz Mir - Trust Appointed Parent Governor
Vice Chair of Governors: Dr Christine Jarvis (Dean of Education, University of Huddersfield) – Trust Governor

Entry at Age 11

The Governing Body plans to offer 200 places (admission number) at age 11 in September 2011. (Please note that the Published Admissions Number for Years 8, 9, 10 & 11 at the school is 180). To apply for a place at Westborough, an applicant must complete the local authority Secondary Common Application Form (SCAF) and return it as instructed by the local authority. It is very important that the form is returned by the closing date because forms received after this date will be treated as 'late'. Late applications are not dealt with until all those received on time have been through the application process.

The school will admit children with Statements of Educational Needs where Westborough is named on the Statement.

Over-Subscription Criteria

If the number of applicants exceeds the number of available places, the following priorities will apply:

1. Children in public care (looked after children).



WESTBOROUGH
A Specialist College for Business
& Enterprise and the Arts



2. Children who live in the school's Priority Admission Area (PAA) who have an older brother or sister attending from the same address at the date of admission (the younger sibling rule).
3. Children who live in the school's PAA.
4. Children who live outside the School's PAA who have an older brother or sister attending from the same address at the date of admission (the younger sibling rule).
5. Children who live outside the school's PAA.

If the requests for admission in the Oversubscription Criteria 2-4 exceed the admission number, priority will be given up to the admission number to children living nearest the school.

Please Note:

- Children in priority 1 above may be admitted above the Published Admissions Number (PAN)
- If we cannot agree to requests for admission in priorities 2 to 5 above without exceeding the PAN, we will give priority up to the PAN to children living nearest the school.
- Distance is measured in a straight line from a child's home address to the school. Measurements are calculated using six-figure grid references for each address taken from the Ordnance Survey ADDRESS-POINT data. The grid reference refers to a point that falls within the permanent building structure corresponding to the address. The boundary of the building structure for the address is derived from Ordnance Survey Land-Line data. For smaller, residential properties the grid reference marks a point near the centre of the building. For larger properties, like schools with, for example, multiple buildings and large grounds, the grid reference relates to a point inside the main addressable building structure. The distance calculated is accurate to within 1 metre.

Notification of Offer of Place

The formal offer of a place will come from the local authority which will write to parents/carers on 1 March 2012 allocating a single secondary school to their child.

Waiting Lists/Appeals

The Governing Body will use the oversubscription criteria above to rank unsuccessful applicants in a waiting list so that further places may be offered by the local authority if they become available. Unsuccessful applicants may also contact the school to be advised of their right to appeal to an independent appeal panel.